

Access & Privacy Office  
Business Planning and Corporate Services Division  
PO Box 978  
Toronto ON M7A 1N3  
Fax: 416-326-2567

March 28, 2024

Attention: Leah Dyck  
#507-380 Duckworth Street  
Barrie, ON L4M 6J8

Sent via email to [leah.dyck@icloud.com](mailto:leah.dyck@icloud.com)

**Re: Request CSS2024-0678**

Dear Leah Dyck:

I am writing in response to your access request made under the Freedom of Information and Protection of Privacy Act (the Act). Your request, along with the \$5.00 application fee, was received on March 4, 2024. You are seeking access to the following information:

Could I please have the following case load and beneficiaries information for residents living in Barrie and Innisfil, Ontario (include total case applications, as well as beneficiaries please):

- The number of applications for ODSP submitted in: 2019
- The number of applications for ODSP submitted in: 2020
- The number of applications for ODSP submitted in: 2021
- The number of applications for ODSP submitted in: 2022
- The number of applications for ODSP submitted in: 2023

For each year listed above, could I also have the following information:

- The number of applications submitted for ODSP approved by Dec. 31st of that year.
- The number of applications submitted for ODSP declined/rejected by Dec. 31st of that year.
- The number of applications submitted for ODSP that were still pending by Dec. 31st of that year.

At this time I am issuing a fee estimate and interim access decision. In order to arrive at the fee estimate and interim access decision, I consulted with ministry employees in the relevant branches regarding the nature, approximate volume and contents of the records have you have requested.

### **Fee Estimate**

Due to the broad scope of the request, the final fee cannot be determined until all of the responsive records have been collected and processed. Based on our preliminary search, I have calculated an estimated final fee. However, as this figure is an estimate, the final fee may be more or less than this amount depending on the number of records located and the time required to undertake the search and review.

The fee estimate is based on the following costs:

Search time: 5 hours @ \$30.00/hour:	\$ 150.00
Preparation: 0 hours @ \$30.00/hour:	<u>\$ 0.00</u>
Estimated total fee:	\$ 150.00

As the fee estimate is over \$100.00, at this time we require a fee deposit of 50 per cent of the estimated fee (Regulation 460). We will resume processing your request once your fee deposit is received in the amount of **\$75.00**, payable to the Minister of Finance. The deposit should be sent to the address on the letterhead of this letter, and must be received within 30 days of the date of this letter or your request will be considered abandoned. Please do **not** send the entire estimated fee at this time.

**Please pay \$75.00 as a fee deposit now in order  
to continue with this request**

### **Fee Waiver**

The Act provides that all or part of the fee can be waived if, in the ministry's opinion, it is fair and equitable to do so, if the fee will cause you financial hardship or if the release of the record will benefit public health or safety. You may be required to provide proof to support any waiver claims. Please notify us as soon as possible if you wish to proceed with a request for a fee waiver. Enclosed is a copy of Section 57 of the Act pertaining to fees.

**Appeal Provisions**

If you disagree with a decision in this letter, you may request that it be reviewed by the Information and Privacy Commissioner of Ontario. You have 30 days from the date of this letter to request a review from the Commissioner. More information can be found at <https://www.ipc.on.ca/access-individuals/filing-an-appeal>.

Please contact George Sobot, Policy Analyst, at 416-417-3511, if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Cate Parker", with a long horizontal flourish extending to the right.

Cate Parker, Senior Manager

Enclosure

### **Fees**

57. (1) A head shall require the person who makes a request for access to a record to pay fees in the amounts prescribed by the regulations for,

- (a) the costs of every hour of manual search required to locate a record;
  - (b) the costs of preparing the record for disclosure;
  - (c) computer and other costs incurred in locating, retrieving, processing and copying a record;
  - (d) shipping costs; and
  - (e) any other costs incurred in responding to a request for access to a record. 1996, c. 1, Sched. K, s. 11 (1).
- (2) REPEALED: 1996, c. 1, Sched. K, s. 11 (1).

### **Estimate of costs**

(3) The head of an institution shall, before giving access to a record, give the person requesting access a reasonable estimate of any amount that will be required to be paid under this Act that is over \$25. R.S.O. 1990, c. F.31, s. 57 (3).

### **Waiver of payment**

(4) A head shall waive the payment of all or any part of an amount required to be paid under subsection (1) if, in the head's opinion, it is fair and equitable to do so after considering,

- (a) the extent to which the actual cost of processing, collecting and copying the record varies from the amount of the payment required by subsection (1);
- (b) whether the payment will cause a financial hardship for the person requesting the record;
- (c) whether dissemination of the record will benefit public health or safety; and
- (d) any other matter prescribed in the regulations. R.S.O. 1990, c. F.31, s. 57 (4); 1996, c. 1, Sched. K, s. 11 (2).

### **Review**

(5) A person who is required to pay a fee under subsection (1) may ask the Commissioner to review the amount of the fee or the head's decision not to waive the fee. R.S.O. 1990, c. F.31, s. 57 (5); 1996, c. 1, Sched. K, s. 11 (3).

### **Disposition of fees**

(6) The fees provided in this section shall be paid and distributed in the manner and at the times prescribed in the regulations. 1996, c. 1, Sched. K, s. 11 (4).